



PROPOSAL FORM

Project or Event Title:

Proposed Date(s):

Submitted by:

Brief Description:

--

STATED **GOALS** OF IOC INCLUDE PROTECTING OUR HEALTH, ENVIRONMENT, EQUALITY, AND DEMOCRACY

Purpose: Why is this project necessary? And is it aligned with our goals?

--

STRATEGY

Objective: What do you want to achieve and how?

--

TACTICS

Timeline: What are the phases of work to be carried out?

Proposal (continued)

Roles: How many people are needed?

Budget: How much? And how will costs be paid?

Other involved parties: Do we need to coordinate with towns/allied orgs? If so, who?

Monitoring: How can we measure success?

IOC's small, core team of volunteers can mobilize to make events happen. After your proposal is received, we will meet to decide whether it is something that is aligned with our values and goals and whether or not it is something we feel we have the capacity to handle. IOC will decide the route forward based upon the time and talent available. Ideally, one of our action team members will take the lead organizing role and be the main point person for all questions/decisions. IOC will promote the event via its social media, website, newsletter, and press releases, and will retain the right to make all decisions regarding promotion of the event, including the wording of posters/press releases/etc.

Notes: